

## **The Procedure for Completing and Defending the Bachelor's Thesis at the Committee**

### **Article 1. The Purpose of the Bachelor's Thesis**

1. The bachelor's thesis is a summative work to be performed individually, which tests the student's argumentation and analysis skills in the specialty, as well as the ability to see and evaluate problems. It should reflect the theoretical and practical knowledge acquired during the study period.
2. The bachelor's thesis provides for the selection of the qualifying topic by the student, the selection of the supervisor of the bachelor's thesis, consulting with him and independent work, gathering, processing and analyzing the information concerning the bachelor's thesis.
3. The purpose of the bachelor's thesis is to develop the student's skills of independent work, analysis and synthesis of information, to enable him to formulate, present and defend the research methodology, to be able to integrate theoretical knowledge and study material with the research topic.

### **Article 2. Supervisor of the Bachelor's Thesis**

1. The topic of the bachelor's thesis and the supervisor of the bachelor's thesis are chosen by the student. The topic of the bachelor's thesis is determined based on the coordination of the opinions of the student and the supervisor from the topics approved by the faculty council.
2. A person elected to an academic position of the university or an invited specialist of the field who has a doctor's degree in the relevant direction can be approved as the supervisor of the bachelor's thesis.

### **Article 3. Language of the Bachelor's Thesis**

1. The bachelor's thesis is completed in Georgian.
2. Students of the foreign language bachelor's program present their work in the language in which they are taught.

### **Article 4. Structure of the Bachelor's Thesis**

1. The structure of the bachelor's thesis should include points in the following order:
  - 1.1. Head cover
  - 1.2. Application page;
  - 1.3. Annotation (in Georgian and English);
  - 1.4. Content (table of contents);
  - 1.5. List of abbreviations used (if applicable);
  - 1.6. Introduction;
  - 1.7. Main part of the text;
  - 1.8. Conclusion;
  - 1.9. Bibliographic list of used literature;
  - 1.10. Attachments (if applicable);
2. Non-necessary constituent parts of the bachelor's thesis are:
  - 2.1. List of used abbreviations, letters, graphs, other illustrations;
  - 2.2. Attachments
3. Cover page (title page) – filled in according to the following rule:
  - The full name of the higher educational institution should be indicated under the CIU logo: Caucasus International University (font size: 14);
  - Faculty is indicated at a distance of 2-3 cm (font size: 14);
  - at a distance of 2-3 cm, the student's name and surname are written in the nominative case (font size: 14);
  - In the middle part, write the name of the bachelor's thesis (font size: 16; the word "topic" is not assigned to it and it does not need to be enclosed in quotation marks);

- After the title, the name of the undergraduate program is written (font size: 14);
- below the name of the bachelor's program the academic degree to be awarded, for which the thesis is submitted for defense, is written (font size: 14);
- The name, surname, scientific degree, and academic position of the supervisor of the bachelor's thesis are written on the lower right side of the title page;
- At the end of the title page, in the middle part, write the place of execution of the bachelor's thesis - city and year (e.g.: Tbilisi - 2023; font size: 14);
- (see sample by programs)

4. Annotation – reflects the brief content of the topic in the amount of about 150 - 250 words. The annotation should be written in Georgian and English languages. It is necessary to indicate the student's name and surname on the right side of the English annotation, and the exact title of the topic should be placed in the middle.

5. Table of contents (table of contents) – shows the exact names of all chapters and paragraphs of the full text of the bachelor's thesis, sequentially indicating their page numbers on the right side. Page numbering should start from the next page of the table of contents, taking into account the number of pages of the title page, application, abstract and content. Pages are numbered in the lower right corner with Arabic numerals.

6. Introduction – represents the general part of the paper (up to 15% of the total volume of the paper), which should reflect:

- topicality of the topic;
- research objectives;
- research tasks;
- research question/questions and if necessary - hypothesis;
- subject and object of research;
- state of problem research (literature review);
- methodology and methods used for research;
- the importance of the work;
- material and technical basis used (taking into account the specifics of the field).

7. The main part of the text – the main text should be divided into chapters/subchapters. Chapters will be numbered consecutively. Chapter and subchapter numbers will be assigned to subchapters. The title of the chapter is written in 16 size font, and sub-chapters in 14 size font. Introduction, each chapter and conclusion should start on a new page, and subchapters should continue on the same page.

8. Conclusion – is part of the main theoretical and practical results of the bachelor's thesis (up to 10% of the total volume of the thesis). Relevant findings can be formulated in the conclusion.

9. Requirements to be considered for the used literature:

- The list of literature should be presented in alphabetical order (first Georgian, then foreign, then links (abbreviated in the printed version, and complete in the electronic version));
- Illustrative material used in the text – tables, diagrams, pictures, histograms, charts should be renumbered. For example, the number of the chapter of the paper and the number of the table should be indicated. e.g.: 2.1, 2.2, etc.
- If the bachelor's thesis uses material that is protected by copyright (for example, illustrations, spectra, drawings, etc.), then the author is obliged to obtain permission for its use from the relevant publishing house or the author. The appropriate letter of copyright permission should be included in the paper as an appendix.
- Each undergraduate program uses the Chicago (footnote) or APA style of citation.

In particular:

**Citation Chicago Style** - Undergraduate Management Education Program, Undergraduate Education Program in Tourism, Undergraduate Education Program in Finance, English-language undergraduate Education Program in Business Administration, Undergraduate Education Program in International Relations.

**Citation APA Style** - Undergraduate Education Program in Journalism.

The list of used literature is formed according to the appropriate academic style.

10. From the formulas used in the text, only those that are referred to later should be renumbered. The numbering of

the formulas is represented by Arabic numerals, for example, (4.5), which means the 5th formula of the 4th chapter.

11. Notes and additional information in the form of footnotes, if necessary, will be attached to the end of each page with continuous numbering.

12. For the abbreviations used in the bachelor's thesis, which are not generally accepted, it is recommended that the author provides their list and explanation, which will make the thesis easier to understand. The list of abbreviations used in the bachelor's thesis should be placed in the introductory part after the table of contents (contents) of the thesis.

#### **Article 5. The rule of Text Formatting**

1. The text of the bachelor's thesis should be typed on A4 format (297x210 mm) paper and printed on 80 g/m<sup>2</sup> density paper. Orientation – vertical. Printing should be done on one page only. Photographs and other special purpose tables can be made on A4 format photographic paper. In case of using a larger page (for example, for charts), it is allowed to use any format, only the specified pages should not be bound together with the main text.

2. Typeface - Sylfaen;

3. Text font size - 12;

4. Font size: 16 - chapters, 14 - sub-chapters;

5. Footnote font size -10;

6. Distance between lines - 1.5 intervals;

7. Small section of bibliography (contents, list of tables and figures, summary, footnotes, notes, etc.) - 1

8. Text field on the page: from the left - 30 mm, from the right - 15 mm, from the top - 25 mm, from the bottom - 25 mm;

9. The volume of the work, depending on the specifics of the field, can vary - from no less than 30 pages to no more than 40 pages (including the bibliography).

#### **Article 6. Plagiarism**

1. The use of other authors' opinions, phrases and sentences in the work with improper rules (without reference to the literary source) is called plagiarism.

2. Plagiarism (Latin *plagiatus*) means kidnapped. In science, plagiarism is intentionally or unintentionally taking someone else's ideas as one's own. These "ideas" can be printed or electronic material, ranging from simple sentences to entire paragraphs; however, it can be statistical data, laboratory research results, works of art, etc.

3. Within 7 days after receiving the bachelor's thesis, the dean's office, in coordination with authorized structures, checks the thesis in the anti-plagiarism program.

4. In any case of discovery of plagiarism, disciplinary measures will be applied to the student, which is provided by the internal regulations of the university. Please, see "The method of detecting plagiarism and responding to it".

#### **Article 7. Submission and Defense of the Bachelor's Thesis**

1. The bachelor's thesis must be submitted to the relevant faculty, to the head of the program, at the end of the 15th week of the academic semester;

2. The bachelor's thesis must be bound on a spring on an A4 paper;

3. The student must submit a complete electronic version of the work - on a CD;

4. The thesis must be accompanied by the supervisor's conclusion and evaluation;

5. The paper will be accepted if it has a positive evaluation of the supervisor;

6. The head of the program defines the evaluator (reviewer) for the bachelor's thesis;

7. The paper should be delivered to the reviewer 10 days before the defense. He submits a review in written form 3 days before the defense;

8. The bachelor's thesis will be accepted for defense if the reviewer issues a positive opinion. In case the reviewer's conclusion is negative, the supervisor is obliged to prepare a reasoned answer to the reviewer's conclusion. The supervisor has the right to agree with the reviewer's conclusion and not allow the paper to be submitted to the defense commission or to disagree with the negative evaluations and to allow the paper to be submitted to the commission based on a reasoned written answer;

9. In case of late submission of the thesis, the defense will be postponed for one semester;

10. A student who does not appear for the defense has the right to defend the same paper in the next semester.
11. If the bachelor's thesis is finally evaluated between 41 and 50 points, the thesis will be defended in the next semester. One bachelor's defense thesis can be submitted only twice, in different semesters;
12. If the bachelor's thesis is finally evaluated with 40 or less points, the bachelor is not allowed to work on the same topic in the next semester;
13. The reviewer and supervisor of the bachelor's thesis evaluate it in accordance with the criteria established in Article 8 of this rule, and the commission - in accordance with the criteria established in Article 9.

**Article 8. Evaluation Criteria:**

1. The bachelor's thesis is evaluated with a 100-point system. The thesis is evaluated by the supervisor of the bachelor's thesis (30 points), the reviewer of the thesis (40 points), and the public defense commission (30 points).
2. The supervisor of the bachelor's thesis makes his/her conclusion along with the evaluation before handing over the thesis to the reviewer.
3. In his/her conclusion, the supervisor of the thesis indicates the description of the work performed by the bachelor during the entire semester, evaluates the research part of the thesis, the quality of the design and writes an evaluation within 30 points.
4. The supervisor evaluates the bachelor's thesis according to the following criteria:

| N  | Evaluation criterion                                       | Score |
|----|--|-------|
| 1. | Relevance of the topic and vision of problems              | 5     |
| 2. | Research component and the ability to analyze              | 10    |
| 3. | Reasoned conclusions                                       | 5     |
| 4. | The quality of the thesis design                           | 5     |
| 5. | The work done on the bachelor's thesis during the semester | 5     |

6. The reviewer of the bachelor's thesis presents the review with the assessment 3 days before the defense of the thesis.
7. The general assessment of the work, analysis of the processed material, language and style of the work are indicated in the review. The reviewer writes his/her notes and recommendations on the undergraduate topic.
8. The reviewer evaluates the bachelor's thesis within 40 points with the following criteria:

| N  | Evaluation criterion  | Score |
|----|---|-------|
| 1. | Relevance of the topic and vision of problems   | 10    |
| 2. | Research component, research methods and the ability to analyze   | 10    |
| 3. | Final results of the bachelor's thesis  | 10    |
| 4. | Structure of the work, adequacy of the used literature, culture of academic writing, legal use of information | 10    |

9. Depending on the specificity of the bachelor's program, on the basis of the justified submission of the program head, it is possible, by order of the rector, to approve different criteria for the evaluation of the bachelor's thesis, which cannot differ substantially from the principles of evaluation defined in this article.

**Article 9. Commission**

1. The Rector approves the composition of the bachelor's thesis defense commission by order, upon the submission of the faculty.
2. The commission consists of at least 3 members and the secretary of the session.
3. The commission has a chairman who is a specialist in the field and is not an academic staff member of the university at the moment of defense.
4. For admission to defense of the thesis, it is necessary that the evaluation of the supervisor of the thesis should be at

least 15 points, and the reviewer's evaluation should be at least 20 points.

5. The bachelor's thesis is evaluated once, with the total score of the reviewer and the defense commission, immediately after the defense of the bachelor's thesis, in a closed session. The commission evaluates the work within 30 points. The final grade is the average of the grades of all members of the commission. For a positive assessment, the commission's assessment must be at least 16 points.

6. The commission evaluates the bachelor's thesis according to the following criteria:

| N  | Evaluation criterion   | Score |
|----|--|-------|
| 1. | Relevance of the topic and vision of problems                            | 5     |
| 2. | Research component and ability to analyze                                | 5     |
| 3. | Argumentative conclusions of the bachelor thesis                         | 5     |
| 4. | The quality of the bachelor's thesis presentation                        | 5     |
| 5. | Accuracy and depth of responses to reviewer comments and recommendations | 5     |
| 6. | Reasoned answers to the questions asked by the commission                | 5     |

#### Article 10. Final Provisions

1. The rules of execution and defense of the bachelor's thesis to the commission are approved by the order of the chancellor of the university.
2. Amendments and additions to the mentioned rule are made by order of the chancellor.

Criteria for evaluating a supervisor of a bachelor's thesis

| 1. Relevance of the selected topic - maximum 5 points. |   |
|--|---|
| 5 points   | The relevance of the selected topic is well established, explained and justified.                 |
| 4 points   | The relevance of the selected topic is explained, but lacks clarity/justification.                |
| 3 points   | The relevance of the selected topic is explained, but not fully justified.                        |
| 2 points   | The relevance of the selected topic is established in a superficial and non-argumentative manner. |
| 1 point  | The relevance of the selected topic is defined unqualifiedly, without any justification.          |
| 0 point  | The relevance of the selected topic has not been established.                                     |

| 2. Research component and ability to analyze - maximum 10 points |  |
|--|--|
| 10-9 points  | The student formulates the main problem of the research well and demonstrates the ability of good analysis.                                |
| 8-7 points   | The student formulates the main problems of the research, demonstrates the ability to analyze, although certain inaccuracies are observed. |
| 6-5 points   | The student cannot formulate the main problem of the research well and cannot demonstrate the ability of correct analysis.                 |
| 4-3 points   | The student formulates the main problem of the research unconvincingly and fails to demonstrate the ability of correct analysis.           |
| 2-1 point(s)   | The student cannot formulate the main problem of the research and cannot demonstrate the ability of correct analysis.                      |
| 0 point  | The research component is not performed at all.  |

| 3. Reasoned conclusions - maximum 5 points |   |
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| 5 points                                   | The student has reasoned conclusions based on logical reasoning. They have a practical meaning. |
| 4 points                                   | The student has reasoned conclusions based on logical reasoning. They may have practical        |

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|          | significance.   |
| 3 points | The student has reasoned conclusions based on logical reasoning, although this reasoning is not convincing.         |
| 2 points | The student has less reasoned conclusions based on logical reasoning, the results require additional clarification. |
| 1 point  | The student does not have reasoned conclusions based on logical reasoning.  |
| 0 point  | The student does not have any reasoned conclusions in the work.   |

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| 4. The quality of the thesis design - maximum 5 points |  |
| 5 points   | The structure of the thesis corresponds to the title of the topic, the thesis is executed, in fact, without errors, the rules of the bachelor's thesis are observed.   |
| 4 points   | The structure of the paper responds to the title of the topic, but needs clarification. The work is done without errors, the rules of drawing up a bachelor's work are used correctly.   |
| 3 points   | The structure of the paper partially corresponds to the title of the topic, slight mistakes are allowed, the rules of the bachelor's thesis are correctly applied.   |
| 2 points   | The structure of the paper does not correspond to the title of the topic, the grammatical errors in the text prevent the understanding of the idea, the text is not structurally correct, there are terminological errors, errors were made even in the design of the bachelor's thesis. |
| 1 point  | The structure of the paper is not relevant to the research topic, the text contains many terminological and conceptual errors, which make it difficult to understand its content. The thesis is not written in accordance with the rules of a bachelor's thesis.                         |
| 0 point  | The structure of the paper does not correspond to the title of the topic at all, the text is vague, the terms are incorrectly chosen and their content is practically incomprehensible. The thesis is not written in accordance with the rules of a bachelor's thesis.                   |

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| 5. The work done on the bachelor's thesis during the semester - maximum 5 points |  |
| 5 points   | The student selected the topic and completed the bachelor's thesis in accordance with all the rules, requirements and time set by the university. He/she systematically used the consultation time established by the syllabus in exchange with the supervisor.  |
| 4 points   | The student selected the topic and completed the bachelor's thesis in accordance with all the rules and requirements established by the university, although he/she did not often use the consultation time planned by the syllabus with the supervisor.   |
| 3 points   | The student selected the topic and completed the bachelor's thesis in accordance with all the rules and requirements set by the university, sometimes he/she had the problem of submitting the completed work to the supervisor in the prescribed time. On the other hand, he/she rarely used the consultation time planned by the syllabus with the supervisor. |
| 2 points   | The student selected the topic and completed the bachelor's thesis in accordance with all the rules and requirements set by the university, although he/she was constantly late in submitting the work to the supervisor within the stipulated time. On the other hand, he/she rarely used the consultation time set by the syllabus with the supervisor.        |
| 1 point  | The student chose the topic later, therefore, he/she completed the bachelor's thesis in a hurry, in exchange with the supervisor, he/she did not actually use the consultation time established by the syllabus.   |
| 0 point  | The student could not choose the topic on time and could not complete the bachelor's thesis according to the rules and requirements established by the university, therefore, he/she failed to complete the bachelor's thesis.   |

Criteria for assessing a reviewer of a bachelor's thesis

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| 1. Relevance of the chosen topic and vision of the problem – maximum 10 points.  |  |
| 10-9 points  | The relevance of the selected topic is well explained and justified, the student poses the problem correctly.  |
| 8-7 points   | The relevance of the selected topic is explained, the student sees the problem, but lacks clarity/reasoning.   |
| 6-5 points   | The relevance of the selected topic is explained, the student sees the problem, but cannot fully justify it.   |
| 4-3 points   | The relevance of the selected topic is established superficially and without arguments, the vision of the problem is unclear.  |
| 2-1 point(s)   | The relevance of the chosen topic is formulated unconditionally, without any justification; the student cannot justify the problem.  |
| 0 point  | The relevance of the selected topic is not established, the student does not have a vision of the problem.   |
| 2. Research component, research methods and analysis skills - maximum 10 points  |  |
| 10-9 points  | The research methods used to complete the work are complex, qualified and correctly selected. By means of the selected methodology, the student correctly analyzes and successfully answers the main problems of the research.   |
| 8-7 points   | The research methods used to complete the work are qualified. By means of the selected methodology, the student correctly answers the main problems of the research.   |
| 6-5 points   | The research methods required to complete the thesis are incompletely selected, due to which the student cannot correctly analyze and fully respond to the main problems of the research.  |
| 4-3 points   | The research methods selected for the paper are outdated and/or irrelevant to the topic. The student is unable to analyze and respond to the main problems of the research.  |
| 2-1 point(s)   | The research methods used for the thesis are selected unqualifiedly, the student cannot demonstrate the ability to analyze.  |
| 0 point  | The work is done without methodology.  |
| 3. Final results of the bachelor thesis - maximum 10 points  |  |
| 10-9 points  | The final results of the bachelor thesis are justified by logical reasoning. They may have practical value.  |
| 8-7 points   | The final results of the bachelor thesis are justified by logical reasoning. They may have practical significance.   |
| 6-5 points   | The final results of the bachelor's thesis are supported by logical reasoning, however, this reasoning is not convincing.  |
| 4-3 points   | The final results of the bachelor's thesis are less substantiated by logical reasoning. The results require further clarification.   |
| 2-1 point(s)   | The final results of the bachelor's thesis are not justified by logical reasoning, the obtained results are doubtful.  |
| 0 point  | The final results are not stated in the bachelor's thesis  |
| 4. Structure of the work, adequacy of the used literature, culture of academic writing, legal use of information - maximum 10 points |  |
| 10-9 points  | The structure of the paper closely responds to the title of the topic. The used literature is adequate to the content of the topic. The paper is written without errors, is completely correct and the ideas are presented coherently. Appropriate terminology is used correctly. The information used in the text does not go beyond the legal framework, and excerpts and quotations from other people's works are indicated in the footnotes in accordance with the requirements. Copyright reserved. |

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| 8-7 points | The structure of the paper responds to the title of the topic, but needs clarification. The used literature is adequate to the content of the topic. The paper is written without errors, is correct and the ideas are presented coherently. Appropriate terminology is used correctly. Excerpts and quotations from other people's works are properly indicated in the footnotes. Copyright reserved.  |
| 6-5 points | The structure of the paper partially responds to the title of the topic. The used literature is adequate to the content of the topic, although it is scarce. The paper is written with minor errors, is correct and the ideas are presented coherently. Appropriate terminology is used correctly. The source of a small part of the information is not indicated, and the ethical norms are observed when quoting.                                       |
| 4-3 points | The structure of the paper is not properly processed and analyzed. The literature used is adequate to the content of the topic, however, it is not enough to make a perfect paper. Grammatical errors in the text prevent understanding of the content, the text is not structurally correct, there are terminological errors. The source of a large part of the information is unknown, and the source of some of the quotes is indicated unqualifiedly. |
| 2-1 points | The structure of the work is not relevant to the research topic, the literature is incorrectly selected. The text contains a number of terminological and conceptual errors, which make it difficult to understand its content. The information is questionable, and the quotes are given without sources.  |
| 0 point    | The structure of the work does not correspond to the research requirements at all, the literature is incorrectly selected. The text is written vaguely, the terms are incorrect and their content is practically incomprehensible. The information used is unclear and of questionable origin, and the quotes are given out of place and without sources.   |

Criteria for assessing a reviewer of a bachelor's thesis

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|---|--|
| 1. Relevance of the selected topic and vision of the problem - maximum 5 points |  |
| 5 points  | The relevance of the selected topic is well established and justified, the student poses the problem correctly.                            |
| 4 points  | The relevance of the selected topic is established, the student sees the problem, but lacks clarity/reasoning.                             |
| 3 points  | The relevance of the selected topic is explained, the student sees the problem, but cannot fully justify it.                               |
| 2 points  | The relevance of the selected topic is established superficially and without arguments, the vision of the problem is unclear.              |
| 1 point   | The relevance of the selected topic is formulated unqualifiedly, without any justification, the student cannot even formulate a problem.   |
| 0 point   | The relevance of the selected topic is not established, the student does not have a vision of the problem.                                 |
| 2. Research component and ability to analyze - maximum 5 points                 |  |
| 5 points  | The student formulates the main problem of the research well and demonstrates the ability of good analysis.                                |
| 4 points  | The student formulates the main problems of the research, demonstrates the ability to analyze, although certain inaccuracies are observed. |
| 3 points  | The student cannot formulate the main problem of the research well and cannot demonstrate the ability of correct analysis.                 |
| 2 points  | The student formulates the main problem of the research unconvincingly and fails to demonstrate the ability of correct analysis.           |
| 1 point   | The student cannot formulate the main problem of the research and cannot demonstrate the ability of correct analysis.                      |
| 0 point   | The research component is not performed at all.  |



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| 3. Argumentative conclusions of the bachelor thesis - maximum 5 points  |  |
| 5 points  | The student has reasoned conclusions based on logical reasoning. Conclusions indicate their practical significance.  |
| 4 points  | The student has reasoned conclusions based on logical reasoning. They may have practical significance.   |
| 3 points  | The student has reasoned conclusions based on logical reasoning, however, this reasoning is not convincing.  |
| 2 points  | The student has less reasoned conclusions based on logical reasoning. The results require further clarification.   |
| 1 point   | The student does not have reasoned conclusions based on logical reasoning.   |
| 0 point   | The student does not have any reasoned conclusions in the work.  |
| 4. The quality of the bachelor's thesis presentation - maximum 5 points   |  |
| 5 points  | The content of the presentation is correct, relevant to the topic, slides, graphs and appendices are easy to read.   |
| 4 points  | The presentation is correct in terms of content, relevant to the topic, however, the slides, graphs and appendices are not easily read visually  |
| 3 points  | The content of the presentation is not correct, it is not relevant to the topic, although the slides, graphs and appendices are visually readable without any problems.  |
| 2 points  | The content of the presentation is not correct, slides, graphs and attachments are not included with the presentation.   |
| 1 point   | The presentation is not done properly and attention is shifted to non-essential issues.  |
| 0 point   | The presentation is not done correctly and the bachelor talks about issues that are different from the topic.  |
| 5. Accuracy and argumentation/comprehensibility of the responses to the reviewer's comments and recommendations - maximum 5 points. |  |
| 5 points  | The student confidently responds to the reviewer's comments and recommendations, he/she has a thoughtful response to each of them.<br>The student responds to the reviewer's comments and recommendations, he/she has understood The answer to each of them, however, lacks argumentation. |
| 4 points  | The student responds to the reviewer's comments and recommendations, he/she has a thoughtful response to each of them, but lacks argumentation.  |
| 3 points  | The student responds to the reviewer's comments and recommendations, but does not fully understand all the answers.  |
| 2 points  | The student cannot convincingly respond to the reviewer's comments and recommendations, nor does he have a fully thought-out response to each of them.   |
| 1 point   | The student fails to properly respond to the reviewer's comments and recommendations. Only some of them have understood.   |
| 0 point   | The student cannot respond to the reviewer's comments and recommendations and has not understood any of them at all.   |
| 6. Reasoned answers to the questions asked by the commission - maximum 5 points   |  |
| 5 points  | The student thoughtfully and convincingly answers the questions asked by the commission, each of his answers is reasoned.  |
| 4 points  | The student answers the questions asked by the committee thoughtfully and convincingly, although some answers are not well-argued.   |

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| 3 points | The student thoughtfully answers the questions asked by the commission, but lacks persuasiveness and argumentation.                                  |
| 2 points | The student seems to be answering the questions asked by the commission thoughtfully, but his/her answers are not convincing and lack argumentation. |
| 1 point  | The student cannot answer the questions asked by the commission in a thoughtful manner, his/her answers are neither convincing nor well-argued.      |
| 0 point  | The student cannot answer the questions asked by the commission at all, his/her answers are neither convincing nor reasoned.                         |